**Nicola Valley Community Arts Council  
Project Application Form  
Budget and Financial Report**

**Project Title:**  Date:  **yyyy mm dd**

|  |  |  |  |
| --- | --- | --- | --- |
| **Income:** |  | Budget: Cash | Budget: In Kind |
|  | Tickets |  |  |
|  | Sales |  |  |
|  | Grants |  |  |
|  | Donations |  |  |
|  | NVCAC Support |  |  |
|  | Other |  |  |
| **Income Total:** |  |  |  |
| **Expenses:** | Venue Rental |  |  |
|  | Insurance |  |  |
|  | Performer Fees |  |  |
|  | Contractors |  |  |
|  | Other fees(SOCAN) |  |  |
|  | Accommodation |  |  |
|  | Transportation |  |  |
|  | Equipment |  |  |
|  | Supplies |  |  |
|  | Food & Beverage |  |  |
|  | Ads / Promotion |  |  |
|  | Alcohol |  |  |
|  | Venue Clean-up |  |  |
|  | Other |  |  |
| **Expense Total:** |  |  |  |
| **Bottom Line:** Income – Expenses= |  |  |  |

1. What will happen to any profit made: e.g. profits to NVCAC, or to \_\_\_\_\_\_, or \_\_\_?\_\_\_\_
2. How will any shortfall be covered: E.g. NVCAC to pay, or \_\_\_\_\_ to pay, or \_\_\_\_\_?\_\_\_\_\_\_